

Job Description

Quantity Surveyor

Job Title	Quantity Surveyor			
Business Unit	AmcoGiffen St Albans			
Position Reports To	Operational:	Senior Commercial Manager	Functional:	Senior Commercial Manager
Direct Reports	None			
Authorised To Liaise With	Internal Departments, Client Representatives, Suppliers & Sub Contractors and Other persons, as authorised, to achieve contract objectives.			

Role
<p>The primary purpose of this site based role is to assist with the provision of:</p> <ul style="list-style-type: none"> Managing the Commercial aspect of a variety of London Underground projects and to assist in the achievement of the Company's financial performance targets and goals. Supporting and focussing the project teams to optimise the margin for the Company whilst producing client satisfaction and protecting from commercial risk
Key Tasks & Responsibilities
<p>The key tasks of this role include but are not limited to:</p> <ul style="list-style-type: none"> Ensure Interim Applications for Payment are submitted and agreed within contract timescales Ensure final accounts are resolved at the earliest opportunity Identification, control or avoidance of risk at both project and company level Oversee the placement and management of sub-contract accounts Support dispute protocol Develop and improve relationships within project teams and with the client Manage change and complete valuations

Person Specification
<p>Candidates for this role must be effective team players and should meet the following criteria:</p> <ul style="list-style-type: none"> Be Degree qualified with 3 years relevant experience is desirable In depth knowledge of the NEC 3 / 4 and MF / 1 forms of contract Extensive experience of working in a contracting commercial department within the fields of Electrical and Mechanical or minor building works. Good working knowledge of London Underground working principles, practices, methods and standards. Have understanding of legislation in force relating to Commercial aspects of the Construction Industry Strategic thinker with a proven record of managing change Politically astute with the ability to broker agreement In-depth knowledge of dispute resolution practices and methods Have good communication and interpersonal and team working skills with the ability to influence at all levels Have good organisational/accuracy skills Be IT literate in MS Office applications

Educational/Professional Qualifications	Relevant degree and working towards a professional qualification
CSCS Requirements	N/A
H&S Requirements	General H&S awareness
Any other requirements	N/A
BIM Responsibilities	As per the contract specific BIM Roles and Responsibility Matrix

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AMCO·GIFFEN

